

Federal Grants

An easier to follow toolkit



bea

BUILDING EQUITY
& ALIGNMENT FOR
ENVIRONMENTAL
JUSTICE

Create Your Own Federal Grant Journey Readiness Plan

Walk the Federal Grant Journey						
Stage	Description	Check when Done	Steps To Get Ready	Ready to Complete?	Resources by Stage (in no particular order)	Videos + Webinars
START HERE: FEDERAL GRANT BASICS	New to federal grants? Discover and demystify the basics!	☐	Overview: What are grants? Learn types of funding and project financing Explore: Why consider public funding now? Get to know the federal grant lifecycle Understand ways you can use and benefit from public funding Complete your Sam.gov registration & UEI Complete your Grants.gov registration	☐ ☐ ☐ ☐ ☐ ☐ ☐	Federal Grants 101 Grant Definitions Federal Grants Resource Library: Grants.gov Should We Consider a Federal Grant? Cooperative Agreement vs. Grant vs. Contract EPA Grants Community Library of FAQs Environmental Protection Network Resources Library EPA Environmental Justice Clearinghouse	Video: Demystifying the Federal Funding Landscape Video: Understanding the Federal Grants Funding Lifecycle Video: How to Register in Sam.gov Video: Federal Grants Overview
PHASE 1: FIND & ASSESS GRANTS	Find federal, state, and local grants, and assess fit	☐	Search Grants.gov and find well-matched grants for your projects Search state, county, and local agency websites and find well-matched grants for your projects Create and maintain a grant database or tracker Flag the best fit grants and create a grant application calendar	☐ ☐ ☐ ☐	Explainer: grants.gov see "find federal and state funding" Justice40 Resources site Is This Grant Right for Us?	Video: Finding Your Way Around Grants.gov Video: Registering to Apply for Federal Grants
PHASE 2: APPLY	Learn step-by-step how to apply and submit your federal grant	☐	Decide on grant and read the notice of funding opportunity carefully, including scoring criteria Make sure Sam.gov is active and you have a Unique Entity Identifier (UEI) Set up workspace in Grants.gov Connect with key partners for your application and project (click tab 4 below:	☐ ☐ ☐ ☐	See "technical assistance" Justice40 Resources site Get Started in Sam.gov Grants.gov workspace overview and instructions Connect with your regional EPN coordinator for	Video: How to Review a Grant (NOFO) and Create an Application Checklist Video: Set up a Grants.gov Workspace Video: Strategies for Writing Winning Federal Grants Video: Nonprofit Grant Writing

Use our step-by-step toolkit to assess and build your federal grant readiness plan! Just copy the interactive spreadsheet and customize it for your own organization.



Get Started

Section 1

Build a Strong Foundation

This interactive step-by-step customizable checklist includes resources by stage.

Vision

Develop your community vision map

Set Priorities

Name and list your priority issues

Partners

Name your partners, expand your support

Projects

Scope projects aligned to your priorities

Ways to Fund Work

Identify all potential streams of funding

Org Inventory

Look within and get your house ready



View Section

Section 2

Walk the Federal Grant Journey

This interactive step-by-step customizable checklist breaks the federal grant process down into 3 approachable phases and includes resources by stage.

Start Here: The Basics

First, demystify federal grants

Phase 1: Find & Assess

Search for grants, analyze requirements and fit

Phase 2: Apply

Activate team, partners, write, review, and submit

Phase 3: Win and Manage

Stabilize to secure, comply, and implement grant



View Section